

# Position Description

<b>Position title:</b>	<b>Netball SA TID Umpire Allocations Panel – Lead Umpire Coach</b>
<b>Department:</b>	Netball
<b>Reports to:</b>	Competitions Coordinator
<b>Reportable Positions: (direct reports)</b>	TID Umpire Coach/es
<b>Details</b>	Volunteer Position, with Honorarium Payment January 2024 – December 2024
<b>Date Approved:</b>	October 2023

## Environment:

Netball SA (NSA) is the peak State Sporting Organisation for Netball in South Australia and is affiliated with Netball Australia (NA). Netball is the leading women's participation sport and top team-based sport in Australia.

NSA is responsible for the governance, development, promotion, and administration of netball throughout South Australia and has the responsibility for servicing its 35,000 members, the operations of Netball SA Stadium and the running of its elite team, the Adelaide Thunderbirds.

## Position Scope:

The TID Umpire Panel Lead is responsible for providing direction and guidance to the appointed TID Umpire Allocation Panel Members.

The TID Umpire Panel are responsible for allocating the TID Umpire Squad to AMND League matches based off Umpire rankings and provide development opportunities to the TID Umpire Squad.

Promote the importance of umpiring as a vital part of the netball development pathway and South Australia's future success at all levels of the sport.

## Key Relationships:

- Pathways Manager
- Competitions Coordinator
- Pathways Coordinator
- Appointed TID Umpire Mentor Coach
- TID Panel Lead Umpire Coach
- High Performance and TID Panel members

## Key Areas of Responsibility:

- Attend scheduled commitments (as agreed to).
- Act as an advocate for Netball SA and promote the game of Netball, its values, and key messages in the local community.
- Adhere to Netball SA policies, procedures, rules, and regulations.
- Wear Netball SA branded clothing as outlined to scheduled commitments.

- Maintain confidentiality with regards to all information pertaining to this Panel and Netball SA.
- Communicate with the relevant NSA staff member as required.
- Conduct, always, shall reflect honesty, professionalism, courtesy and respect towards others.
- To conduct pro-active and positive relationships with all Panel Members, Umpires and NSA staff.
- Ensure that Umpires understand they are considered role models, and that the brand and profile of the TID Umpire Squad, TID Program and NSA are always portrayed positively.

#### **Administration and Compliance:**

- Display honesty and integrity.
- Value diversity.
- Take responsibility/accountability for own actions.
- Receptive to feedback and proactively seeks feedback when necessary.
- Ability to maintain confidentiality.
- Foster a high-performance culture by creating a positive learning environment.
- Panel members will receive an annual honorarium, payable by September 30 annually providing all commitments have been met and agreed to as per the NSA Agreement form.
- To avoid any conflict of interest, members of the Allocation Panel cannot be umpiring in the division they are allocating.

#### **Practical Involvement:**

- Manage the TID Umpiring Squad in relation to induction programs, development sessions, mentoring program and umpire reviews as required.
- Provide coaching/mentoring to umpires within the TID Squad.
- Allocate umpires weekly (including finals) on match rankings and overall umpire performance to the AMND League Division in conjunction with other panel members.
- Attend AMND Matches, including AMND League and Intermediate Matches as agreed to.
- Attend Netball SA sanctioned events as allocated, with the main emphasis being the allocation and talent identification of umpires.
- Work collaboratively with the other members of the Allocations Panel and be available to meet/teleconference on a regular basis.
- The Panel will meet a minimum of eight (8) times annually. Other meetings may be scheduled as required; and
- Attend all Netball SA TID Umpire Squad events including any professional development opportunities offered.
- If Panel members agree to undertake additional commitments as appointed by NSA, outside of the agreed Panel commitments (i.e., regional visits, course presenting etc.) payment as per NSA Payment rate will apply.
- All additional expenses must be approved by Netball SA.
- Liaise with the TID Lead Umpire Coach in relation to induction programs, development sessions, mentoring program and umpire reviews as required.
- In consultation with the TID Lead Umpire Coach, allocate umpires weekly on match rankings and overall umpire performance.
- Provide written reports on umpires, using supplied templates from Netball SA.
- Plan and monitor umpire's individual development plans in partnership with Netball SA.
- Promote the importance of umpiring as a vital part of the netball development pathway and South Australia's future success at all levels of the sport.
- Articulate the challenges and issues facing umpires and the umpire development system at a State and National level.
- Liaise with other areas within netball including coaching, event management and technical officials as required.

- Participate in professional development activities as identified by Netball SA.
- Attend other events as required by Netball SA.
- Act as a member of working groups as required.

**Essential Criteria:**

- Demonstrated high level officiating experience as an umpire.
- Minimum National B Badge accreditation.
- Strong communication skills, both written and verbal.
- Highly developed planning and organisational skills.
- Demonstrated ability to take direction, follow guidelines and accept feedback.
- Capacity to work collaboratively and to maintain confidentiality in all allocations, discussions and decisions.
- Must be current or in the process of updating prior to the commencement of the 2024 Season:
  - Rules of Netball Theory Exam (pass mark 80%).
  - Foundation Umpires Online Course or Elite Umpires Course.
- The successful applicant will be required to satisfy the requirements of a Working with Children Check completed through the Department of Human Services.
- Ability to establish and maintain positive working relationships with and be accessible to key stakeholders including the Premier League Umpire Allocation Panel, TID Umpire Squad and NSA staff.
- Netball SA affiliated member.

**Special Requirements:**

Volunteer Hours: The nature of the role requires out of hours and weekend work. AMND Matches are scheduled on Saturdays from April to September at Netball SA Stadium. Some AMND League Matches may be scheduled for a Thursday evening. Planning/administration will also be required to be completed.

**Governance:**

It is your duty to comply with the NSA policies and procedures which set out governance standards and manage risks for our organisation. You are responsible for being aware of and complying with the policies and procedures.

**Workplace Health and Safety Requirements:**

We are committed to protecting the health, safety & wellbeing of all of those that work with us.

Your duties are to:

- Comply with all NSA policies, procedures, and relevant legislation.
- Comply with all reasonable instructions from managers in relation to health and safety.
- Take reasonable care of your own health and safety.
- Ensure your actions or omissions do not adversely affect the health and safety of other persons.
- Report any hazards, near misses and incidents to your manager and complete the required formal report mechanism.
- Complete relevant health and safety training as required.

**ACKNOWLEDGEMENT**

I ACKNOWLEDGE that I have read and understand the responsibilities and expectations as set out above.

Signed by Volunteer: .....

Name of Volunteer: .....

Date: .....

Signed by Department Manager: .....

Date: .....