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| Position Title: | Netball SA Bench Official Allocation Panel |
| Work Area: | Netball |
| Reports to: | Competitions Coordinator |
| Position Location: | 155 Railway Terrace, Mile End, SA 5031. This role will require regular work outside of normal office hours, including weekends in accordance with Netball SA programs. |
| Direct Reports: | |
| Details: | Volunteer Position, with Honorarium Payment January 2024 – December 2024 |
| Modified: | November 2023 |

About Netball SA: Netball SA is the peak State Sporting Organisation for netball in South Australia and is affiliated with Netball Australia. Netball is the leading women's participation sport in Australia.

Netball SA is responsible for the governance, development, promotion, and administration of netball throughout South Australia and has the responsibility for servicing its 32,000 members, the operations of Netball SA Stadium and the running of its elite team, the Adelaide Thunderbirds.


As a professional sporting organisation with extensive community reach, Netball SA is committed to enhancing the reputation of the sport and communicating news of significance to members, fans, supporters, and the general public.

Netball SA's strategic plan includes the following Strategic Priorities which drive the business:


- Thriving People
- Grow our game
- Strong voice
- National success
- Government investment

Further information on Netball SA: <https://sa.netball.com.au>


NETBALL SA VALUES




WE ARE TEAM PLAYERS




WE ARE CUSTOMER CENTRIC



WE PLAY WITH INTEGRITY



WE PLAY OUR POSITION



WE ARE GAME CHANGERS

Primary Purpose of Position

The Bench Official Allocation Panel is responsible for Bench Official training, development as well as the allocation of Bench Officials to the Netball SA The Hospital Research Foundation Group Premier League Competition.

The Bench Official Allocation Panel will coordinate and liaise with Netball SA Staff regarding the development of the Bench Official Squad and recruitment of Bench Officials.

| Key Result Areas | Accountabilities and Responsibilities |
|---------------------------------------|---|
| Off Court | <ul style="list-style-type: none"> • Promote the importance of Bench Officiating as a vital part of the netball development pathway and South Australia’s success at all levels of the sport. • Maintain confidentiality with regards to all information pertaining to the Allocation Panel and NSA. • Act as an advocate for Netball SA by promoting the game of Netball, its values and key messages in the local community. • To conduct pro-active and positive relationships with all Bench Officials, THFRG Premier League personnel, Umpires and Netball SA Staff; and • To wear prescribed uniform in a professional and tidy manner at all official Bench Official commitments, on and off court. |
| Development and Planning: | <ul style="list-style-type: none"> • Provide written feedback on Bench Officials using supplied templates from Netball SA (Appendix A – C); and • Monitor Bench Officials individual development plans in partnership with Netball SA (Appendix D). |
| Administration and Compliance: | <ul style="list-style-type: none"> • Submit all reports and paperwork as requested by Netball SA within agreed timelines. • All additional expenses must be approved by Netball SA; and • Adhere to all Netball SA policies and procedures. |
| Practical Involvement: | <ul style="list-style-type: none"> • Provide support to all Bench Officials within Netball SA’s Bench Official Squad. • Present, train and mentor all new and continuing Bench Officials in accordance with the Netball SA Bench Official Training Program. • Allocate Bench Officials based on individual performance and match rankings in the Netball SA THFRG Premier League Netball Competition. • Attend all scheduled commitments. • The Panel will meet a minimum of 5 times annually. Other meetings may be scheduled as required; and • Assess Bench Officials for State and National Bench Official Accreditation. |
| Work Health and Safety | <p>Your duties are to:</p> <ul style="list-style-type: none"> • Comply with all Netball SA policies, procedures, and relevant legislation. • Comply with all reasonable instructions from managers in relation to health and safety. • Take reasonable care of your own health and safety. • Ensure your actions or omissions do not adversely affect the health and safety of other persons. • Report any hazards, near misses and incidents to your manager and complete the required formal report mechanism. • Complete relevant health and safety training, as required. |

- Comply with the Netball SA policies and procedures which set out governance standards and manage risks for our organisation. You are responsible for being aware of and complying with the policies and procedures.

Qualifications, Skills & Experience Required:

- Must hold a current National Bench Official Accreditation.
- Ability to work collaboratively with other panel members.
- Knowledge of the Officiating Pathways.
- Strong communication skills, both written and verbal.
- Highly developed planning and organisational skills.
- The following courses must be current prior to commencing as an Netball SA Bench Official Allocation Panel member.
 - Netball Australia Rules of Netball Theory Exam (Pass mark 70%); and
 - Netball Australia Bench Officials Education Course.
- Must be a current registered member of the Netball SA Coaches and Umpires Association.
- The successful applicant will be required to satisfy the requirements of a Working with Children Check completed through the Department of Human Services.
- Demonstrated ability to take direction, follow guidelines and accept feedback; and
- Ability to establish and maintain positive working relationships with and be accessible to key stakeholders including Netball SA staff and Bench Official Squad.

Acknowledgement

I ACKNOWLEDGE that I have read and understand the responsibilities and expectations as set out above.

Signed by Employee:

Name of Employee:

Date:

Signed by Department Manager:

Date: