



<b>Position Title:</b>	Netball Manager
<b>Work Area:</b>	Netball
<b>Reports to:</b>	Director of Netball
<b>Position Location:</b>	155 Railway Terrace, Mile End, SA 5031. This role may require interstate and intrastate travel from time to time and out of normal business hours work will be required.
<b>Direct Reports:</b>	Development Coordinators, Participation Coordinator
<b>Modified:</b>	September 2023

<b>About Netball SA:</b>	<p>Netball SA is the peak State Sporting Organisation for netball in South Australia and is affiliated with Netball Australia. Netball is the leading women's participation sport in Australia.</p> <p>Netball SA is responsible for the governance, development, promotion, and administration of netball throughout South Australia and has the responsibility for servicing its 35,000 members, the operations of Netball SA Stadium and the running of its elite team, the Adelaide Thunderbirds.</p> <p>As a professional sporting organisation with extensive community reach, Netball SA is committed to enhancing the reputation of the sport and communicating news of significance to members, fans, supporters, and the public.</p> <p>Netball SA's strategic plan includes the following Strategic Priorities which drive the business:</p> <ul style="list-style-type: none"> <li>● Thriving People</li> <li>● Grow our game.</li> <li>● Strong voice</li> <li>● National success</li> <li>● Government investment</li> </ul> <p>Further information on Netball SA: <a href="https://sa.netball.com.au/">https://sa.netball.com.au/</a></p>
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<b>Primary Purpose of Position</b>	
<p>This role is responsible for supporting member associations and clubs to be vibrant growing hubs that are well equipped to attract and develop participants Growth will be achieved through key national and state-based programs that develop the sport, drive participation, and grow revenue. The role requires an intense customer focus and the ability to build and foster relationships with members and key partners alike.</p>	

Key Result Areas	Accountabilities and Responsibilities
<b>Member Relations</b>	<ul style="list-style-type: none"> <li>• Grow netball participation in SA by providing the leadership, oversight and direction to Netball SA member organisations and key stakeholders.</li> <li>• Provide the support to ensure that South Australian clubs and associations are well equipped to attract and develop participants.</li> <li>• Work collaboratively with key stakeholders including Netball Australia, the Office for Sport, Recreation and Racing, identified community organisations and other partners to support the growth and development of netball in South Australia</li> <li>• Develop and monitor all customer service and stakeholder management initiatives to support Netball SA’s members and stakeholders.</li> <li>• Prepare relevant agenda’s and attend quarterly Council Meetings and the AGM</li> <li>• Ensure that the Netball team has the resources, education, and capability to provide member advice as requested.</li> <li>• Participate in projects, national forums and or committees as required.</li> </ul>
<b>Netball Participation</b>	<ul style="list-style-type: none"> <li>• Provide leadership and oversight for the development and delivery of all participation programs including but not limited to NetSetGO, Adelaide Thunderbird School Holiday Clinics, Sporting Schools, Specialist Schools, Walking Netball, Social Netball etc.</li> <li>• Monitor current programs and investigate new programs that will increase participation and grow revenue.</li> <li>• Manage the SEDA partnership to ensure MOU and KPI’s are delivered</li> </ul>
<b>Inclusion</b>	<ul style="list-style-type: none"> <li>• Provide leadership, oversight to ensure that Netball is a “sport for all.”</li> <li>• Manage the SAASTA partnership to ensure MOU and KPI’s are delivered.</li> </ul>
<b>Netball SA Competitions</b>	<ul style="list-style-type: none"> <li>• Provide leadership, oversight for the delivery and management of Netball SA participation Competitions including but not limited to the Adelaide Metropolitan Division, Masters, and City Night Division</li> <li>• Collaborate with the stadium team to ensure best practice delivery of these competitions</li> </ul>
<b>Grants</b>	<ul style="list-style-type: none"> <li>• Pro-actively look for grants that support the development of netball in South Australia and support/submit applications to ORSR or relevant government bodies.</li> <li>• Manage all administrative and governance requirements including but not limited to, grant applications, acquittals, record keeping, data collection, report writing, and presentations as required</li> </ul>
<b>Leadership</b>	<ul style="list-style-type: none"> <li>• Set relevant objectives, KPIs, KBIs for direct reports and monitor to ensure goals are achieved.</li> <li>• Mentor and grow team members by holding regular check ins at a minimum in accordance with the Game Plan review program.</li> <li>• Manage performance of direct reports and address any issues or under performance in a timely manner.</li> <li>• Manage the performance of the Netball SA Community Coaches to ensure that they can represent Netball SA and provide exceptional programs to the community.</li> </ul>
<b>Reporting</b>	<ul style="list-style-type: none"> <li>• Provide accurate and timely reporting within deadlines</li> </ul>
<b>Other duties</b>	<ul style="list-style-type: none"> <li>• Any other duties within the employee’s capabilities and which is reasonable to expect the employee to undertake as directed by management from time to time.</li> </ul>

<b>Work Health and Safety</b>	<p>Your duties are to:</p> <ul style="list-style-type: none"> <li>• Comply with all Netball SA policies, procedures, and relevant legislation.</li> <li>• Comply with all reasonable instructions from managers in relation to health and safety.</li> <li>• Take reasonable care of your own health and safety.</li> <li>• Ensure your actions or omissions do not adversely affect the health and safety of other persons.</li> <li>• Report any hazards, near misses and incidents to your manager and complete the required formal report mechanism.</li> <li>• Complete relevant health and safety training, as required.</li> <li>• Comply with the Netball SA policies and procedures which set out governance standards and manage risks for the organisation. You are responsible for being aware of and complying with the policies and procedures.</li> </ul>
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**Qualifications, Skills & Experience Required:**

- Qualifications in Sport and Recreation Management, Business, or other relevant areas (desired not essential).
- Previous experience in a similar role or similar organisation.
- Leadership experience.
- Experience in leading a customer centric team.
- Outstanding communication skills.
- Experience in complaint and grievance handling.
- Strong attention to detail and organisational skills.
- Driver’s licence.
- Working with Children Check.

**Acknowledgement**

I ACKNOWLEDGE that I have read and understand the responsibilities and expectations as set out above.

Signed by Employee: .....

Name of Employee:.....

Date:.....

Signed by Department Manager: .....

Date:.....