

Position Description

Position title:	Netball SA TID Umpire Allocation Panel Member
Department:	Netball
Reports to:	Products and Pathways Manager Grassroots Pathways Coordinator
Details	Volunteer Position, with Honorarium Payment January 2021 – December 2021
Date Approved:	

Environment:

Netball SA (NSA) is the peak State Sporting Organisation for Netball in South Australia and is affiliated with Netball Australia (NA). Netball is the leading women's participation sport and top team-based sport in Australia.

NSA is responsible for the governance, development, promotion and administration of netball throughout South Australia and has the responsibility for servicing its 35,000 members, the operations of Netball SA Stadium and the running of its elite team, the Adelaide Thunderbirds.

Position Scope:

The TID Umpire Panel is responsible for allocating the TID Umpire Squad to AMND League matches based off Umpire rankings and provide development opportunities to the TID Umpire Squad.

Key Relationships:

- Product and Pathways Manager (PPM)
- Grassroots Pathways Coordinator (GPC)
- TID Umpire Allocation Panel Members
- Premier League Umpire Allocation Panel Members
- TID Umpire Squad
- External Stakeholders

Key Areas of Responsibility:

- To conduct pro-active and positive relationships with all Panel Members, Umpires and NSA staff.
- Ensure that Umpires understand they are considered role models, and that the brand and profile of the TID Umpire Squad, TID Program and NSA are always portrayed positively.
- To conduct purely professional relationships with TID Umpire Squad; and
- To wear prescribed program uniform in a professional and tidy manner.

Development and Planning:

- Liaise with the TID Umpire Allocation Panel Members and Lead Umpire Coach regarding development opportunities for the TID Umpire Squad and planning for the development meetings held during the year.

Administration and Compliance:

- Attend scheduled commitments (as agreed to).
- Submit all reports and paperwork as requested by Netball SA within agreed timelines.
- Provide written reports on umpires, using supplied templates from Netball SA.
- Provide information fortnightly to Netball SA Grassroots Pathways Coordinator on Umpire Development and Ranking.
- The TID Panel Member will receive an annual honorarium, payable by September 30 annually providing all commitments have been met and agreed to as per the NSA Agreement form.
- To avoid any conflict of interest, members of the Allocation Panel cannot be umpiring in the division they are allocating.
- Complete and adhere to all NA Integrity in Netball requirements; and
- Adhere to all NSA policies and procedures.

Practical Involvement:

- Provide coaching/mentoring to umpires within the TID Squad.
- Allocate umpires weekly on match rankings and overall umpire performance to the AMND League Division in conjunction with other panel members.
- Attend AMND Matches, including AMND League and Intermediate Matches as agreed to.
- Work collaboratively with the other members of the Allocations Panel and be available to meet/teleconference on a regular basis.
- The Panel will meet a minimum of eight (8) times annually. Other meetings may be scheduled as required; and
- Attend all Netball SA TID Umpire Squad events including any professional development opportunities offered.

Essential Criteria:

- Minimum National B Badge Accreditation.
- Demonstrated high level officiating experience as an umpire.
- Knowledge of the Umpire Pathways.
- Strong communication skills, both written and verbal.
- Highly developed planning and organisational skills.
- Demonstrated ability to take direction, follow guidelines and accept feedback.
- Capacity to work collaboratively and to maintain confidentiality in all allocations, discussions and decisions.
- Must be current or in the process of updating prior to the commencement of the 2021 Season:
 - Rules of Netball Theory Exam (pass mark 80%).
 - Foundation Umpires Online Course or Elite Umpires Course.
- The successful applicant will be required to satisfy the requirements of a Working with Children Check completed through the Department of Human Services.
- Ability to establish and maintain positive working relationships with and be accessible to key stakeholders including the Premier League Umpire Allocation Panel, TID Umpire Squad and NSA staff.

Special Requirements:

Volunteer Hours: The nature of the role requires out of hours and weekend work. AMND Matches are scheduled on Saturdays from May to September at Netball SA Stadium. Some AMND League Matches may be scheduled for a Thursday evening. Planning/administration will also be required to be completed.

Governance:

It is your duty to comply with the NSA policies and procedures which set out governance standards and manage risks for our organisation. You are responsible for being aware of and complying with the policies and procedures.

Workplace Health and Safety Requirements:

We are committed to protecting the health, safety & wellbeing of all of those that work with us.

Your duties are to:

- Comply with all NSA policies, procedures, and relevant legislation.
- Comply with all reasonable instructions from managers in relation to health and safety.
- Take reasonable care of your own health and safety.
- Ensure your actions or omissions do not adversely affect the health and safety of other persons.
- Report any hazards, near misses and incidents to your manager and complete the required formal report mechanism.
- Complete relevant health and safety training as advised.

ACKNOWLEDGEMENT

I ACKNOWLEDGE that I have read and understand the responsibilities and expectations as set out above.

Signed by Volunteer:

Name of Volunteer:

Date:

Signed by Department Manager:

Date: