

# Position Description

<b>Position title:</b>	<b>Netball SA High Performance (HP) Umpire Allocations Panel member</b>
<b>Department:</b>	Netball
<b>Reports to:</b>	Products and Pathways Manager and High-Performance (HP) Panel Lead Umpire Coach
<b>Reportable Positions: (direct reports)</b>	Nil
<b>Details</b>	Volunteer Position, with Honorarium Payment January 2021 – December 2021
<b>Date Approved:</b>	

## Environment:

Netball SA (NSA) is the peak State Sporting Organisation for Netball in South Australia and is affiliated with Netball Australia (NA). Netball is the leading women's participation sport and top team-based sport in Australia.

NSA is responsible for the governance, development, promotion and administration of netball throughout South Australia and has the responsibility for servicing its 35,000 members, the operations of Netball SA Stadium and the running of its elite team, the Adelaide Thunderbirds.

## Position Scope:

Provide up to date high level coaching/mentoring to umpires within the State Premier League Netball Umpiring Squad and Talent Identified Squads.

Promote the importance of umpiring as a vital part of the netball development pathway and South Australia's future success at all levels of the sport.

## Key Relationships:

- Product and Pathways Manager (PPM)
- Appointed HP Umpire Mentor Coach
- High-Performance (HP) Panel Lead Umpire Coach
- HP and TID Panel members

## Key Areas of Responsibility:

- Attend scheduled commitments (as agreed to).
- Act as an advocate for Netball SA and promote the game of Netball, its values, and key messages in the local community.
- Adhere to Netball SA policies, procedures, rules, and regulations.
- Wear Netball SA branded clothing as outlined to scheduled commitments.
- Maintain confidentiality with regards to all information pertaining to this Panel and Netball SA.
- Communicate with the relevant NSA staff member as required.

- Conduct, always, shall reflect honesty, professionalism, courtesy and respect towards others.

#### **Administration and Compliance:**

- Display honesty and integrity.
- Value diversity.
- Take responsibility/accountability for own actions.
- Receptive to feedback and proactively seeks feedback when necessary.
- Ability to maintain confidentiality.
- Foster a high-performance culture by creating a positive learning environment.
- Panel members will receive an annual honorarium, payable by September 30 annually providing all commitments have been met and agreed to as per the NSA Agreement form.
- To avoid any conflict of interest, members of the Allocation Panel cannot be umpiring in the division they are allocating.

#### **Practical Involvement:**

- Panel members are required to mentor umpires in both the Premier League and Reserves competitions. This will require both Friday night and some Monday night commitment, based on the Premier League Draw.
- The Panel will meet a minimum of eight (8) times annually. Other meetings may be scheduled as required. A calendar of meetings to be provided to Netball SA by the HP Panel Lead Umpire Coach.
- If Panel members agree to undertake additional commitments as appointed by NSA, outside of the agreed Panel commitments (i.e. regional visits, course presenting etc.) payment as per NSA Payment rate will apply.
- All additional expenses must be approved by Netball SA. Liaise with the HP Panel Lead Umpire Coach in relation to induction programs, development sessions, mentoring program and umpire reviews as required.
- In consultation with the HP Panel Lead Umpire Coach, allocate umpires weekly on match rankings and overall umpire performance.
- Provide written reports on umpires, using supplied templates from Netball SA.
- Act as a member of the national testing and endorsement panel for National A Badges as required.
- In consultation with the HP Panel Lead Umpire Coach, allocate and manage umpires for trials, trainings sessions, practice matches for the Adelaide Thunderbirds, Southern Force, State Underage Teams, Premier Netball League teams and when required, visiting International teams.
- Act as a member of the selection panel to identify umpires for the Emerging Talent Umpire Program, National Championships and ANC using the Netball SA and Netball Australia Selection Guidelines.
- Plan and monitor umpire's individual development plans in partnership with Netball SA.
- Attend the following Netball SA sanctioned events as allocated, with the main emphasis being the allocation and talent identification of umpires. This includes arranging for umpires to attend as coaches/mentors for practical assessments:
  - Premier League Netball Competition Pre-season tournament; and
  - State Team phases.
- Promote the importance of umpiring as a vital part of the netball development pathway and South Australia's future success at all levels of the sport.
- Articulate the challenges and issues facing umpires and the umpire development system at a State and National level.
- Liaise with other areas within netball including coaching, event management and technical officials as required.

- Participate in professional development activities as identified by Netball SA.
- Drive the High-Performance Pathway for Umpiring.
- Attend other events as required by Netball SA.
- Act as a member of working groups as required.

**Essential Criteria:**

- Demonstrated and relevant elite level coaching/mentoring experience at the state level.
- Hold an IUA, AA or A award (Endorsed or Unendorsed).
- Must be current or in the process of updating prior to the commencement of the 2021 Premier League Competition:
  - Rules of Netball Theory Exam (pass mark 90%).
  - Foundation Umpires Online Course or Elite Umpires Course.
- High level and up to date mentoring skills in line with Netball Australia requirements for umpire education.
- High level communication skills.
- Experience in working as an integral part of a team.
- Netball SA affiliated member.
- Department of Human Services (DHS) Screening check.

**Special Requirements:**

Volunteer Hours: The nature of the role requires out of hours and weekend work.

**Governance:**

It is your duty to comply with the NSA policies and procedures which set out governance standards and manage risks for our organisation. You are responsible for being aware of and complying with the policies and procedures.

**Workplace Health and Safety Requirements:**

We are committed to protecting the health, safety & wellbeing of all of those that work with us.

Your duties are to:

- Comply with all NSA policies, procedures, and relevant legislation.
- Comply with all reasonable instructions from managers in relation to health and safety.
- Take reasonable care of your own health and safety.
- Ensure your actions or omissions do not adversely affect the health and safety of other persons.
- Report any hazards, near misses and incidents to your manager and complete the required formal report mechanism.
- Complete relevant health and safety training as required.

**ACKNOWLEDGEMENT**

I ACKNOWLEDGE that I have read and understand the responsibilities and expectations as set out above.

Signed by Volunteer: .....

Name of Volunteer: .....

Date: .....

Signed by Department Manager: .....

Date: .....