

Position Description

Position title:	17U Development Squad – Team Manager
Department:	Netball
Reports to:	<ul style="list-style-type: none"> • Pre-Elite Pathways Coordinator • 17U State Team – Head Coach
Reportable Positions: (direct reports)	
Details	Volunteer Position, March 2021 – June 2021
Date Approved:	

Environment:

Netball SA (NSA) is the peak State Sporting Organisation for netball in South Australia and is affiliated with Netball Australia (NA). Netball is the leading women's participation sport and top team-based sport in Australia.

NSA is responsible for the governance, development, promotion and administration of netball throughout South Australia and has the responsibility for servicing its 35,000 members, the operations of Netball SA Stadium and the running of its elite team, the Adelaide Thunderbirds.

Position Scope:

The 17U Development Squad – Team Manager is responsible for all matters pertaining to the athlete off the court, particularly athlete wellbeing. Further, the Team Manager is the primary facilitator between NSA and the management of the team.

Key Relationships:

- Pre-Elite Pathways Coordinator (PPC)
- Product and Pathways Manager (PPM)
- Athlete Parents/Guardians
- Head Coach
- Assistant Coach
- 17U State Team Manager

Key areas of responsibility:

Off Court:

- To conduct pro-active and positive relationships with all staff members, athletes and NSA staff.
- To conduct purely professional relationships with playing group; and
- To wear prescribed team uniform in a professional and tidy manner at all official team sessions, on and off court.

Development and Planning:

- Liaise with the 17U State Team Manager to establish appropriate mentoring opportunities at Development Squad trainings.
- Liaise with the 17U State Team Manager who will be responsible for purchasing Development Squad recovery food.
- Liaise with the Head Coach regarding athlete wellbeing and other matters pertaining to attendance and behaviour; and
- Liaise with the Head Coach and the PPC regarding equipment requirements.

Administration and Compliance

- Complete and adhere to all NA Integrity in Netball requirements.

- Ensure all athletes and Team Officials adhere to the NA Integrity in Netball timeline.
- Collate all athlete and Team Officials required paperwork as requested by the PPC.
- Alert the Head Coach and PPC of any wellbeing concerns relating to the athletes.
- In consultation with the PPC, coordinate the distributions of Development Squad training singlets; and
- Adhere to all NSA policies, in particular the Codes of Behaviour and NSA State Underage/ANL Officials Policy.

Practical Involvement

- Attend the State Team Induction.
- Attend all 17U Development Squad training sessions; and
- Liaise with all Team Officials regarding player wellbeing and administration requirements.

Essential Criteria:

- Current NSA registration.
- The successful applicant will be required to satisfy the requirements of a Working with Children Check.
- A current South Australian Drivers Licence.
- Current First Aid certificate or ability to obtain a First Aid certificate.
- Demonstrated ability to take direction, follow guidelines and accept feedback.
- Strong communication skills both written and verbal.
- Developed planning and organisational skills.
- Ability to work autonomously and collaboratively in a team to maximise objectives; and
- Ability to establish and maintain positive working relationships with key stakeholders including NSA Staff.

Special requirements:

Volunteer Hours: Hours of work can be averaged to approximately 3 hours per fortnight.

Governance:

It is your duty to comply with the NSA policies and procedures which set out governance standards and manage risks for our organisation. You are responsible for being aware of and complying with the policies and procedures.

Workplace Health and Safety Requirements:

We are committed to protecting the health, safety & wellbeing of all of those that work with us.

Your duties are to:

- Comply with all NSA policies, procedures and relevant legislation.
- Comply with all reasonable instructions from managers in relation to health and safety.
- Take reasonable care of your own health and safety.
- Ensure your actions or omissions do not adversely affect the health and safety of other persons.
- Report any hazards, near misses and incidents to your manager and complete the required formal report mechanism.
- Complete relevant health and safety training as required.

ACKNOWLEDGEMENT

I ACKNOWLEDGE that I have read and understand the responsibilities and expectations as set out above.

Signed by Volunteer:

Name of Volunteer:

Date:

Signed by Department Manager:

Date: