

# Position Description

<b>Position title:</b>	Netball SA Academy Assistant Coach
<b>Department:</b>	Netball
<b>Reports to:</b>	Products and Pathways Manager Academy Head Coach
<b>Details</b>	Volunteer Position, with Honorarium Payment January 2021 – December 2021
<b>Date Approved:</b>	

## Environment:

Netball SA (NSA) is the peak State Sporting Organisation for Netball in South Australia and is affiliated with Netball Australia (NA). Netball is the leading women's participation sport and top team-based sport in Australia.

NSA is responsible for the governance, development, promotion and administration of netball throughout South Australia and has the responsibility for servicing its 35,000 members, the operations of Netball SA Stadium and the running of its elite team, the Adelaide Thunderbirds.

## Position Scope:

The Academy Assistant Coach is responsible for assisting the Head Coach in the delivery of the Netball SA Academy curriculum.

## Key Relationships:

- Product and Pathways Manager (PPM)
- Grassroots Pathways Coordinator (GPC)
- Head Coach
- Program Manager
- Assistant Coach

## Key Areas of Responsibility:

### Off Court:

- To conduct pro-active and positive relationships with all staff members, athletes, NSA staff and umpires.
- Ensure that players understand they are considered role models, and that the brand and profile of the players, management, team, and NSA are always portrayed positively.
- To conduct purely professional relationships with playing group; and
- To wear prescribed program uniform in a professional and tidy manner at all official team sessions, on and off court.

## Development and Planning:

- Liaise with the Academy Head Coach to establish guidelines and responsibilities and delegation with regard to program delivery; and
- Present a Personal Coaching Development Plan to Netball SA Products and Pathways Manager and the Head Coach within two months of your appointment to the position.

**Administration and Compliance:**

- Submit all reports as requested by Netball SA and the Academy Head Coach.
- Assist with the implementation of the Netball SA Academy curriculum.
- Complete and adhere to all NA Integrity in Netball requirements; and
- Adhere to all NSA policies, in particular the Coaches code of conduct.

**Practical Involvement:**

- Attend all Academy selection sessions for your region.
- Attend all Academy training sessions, trials, and camps.
- Liaise with the Academy Head Coach regarding player wellbeing and skill development.
- Attend the Academy Meeting conducted in Adelaide in February.
- Attend all Netball SA Academy events as required including any professional development opportunities offered.
- Attend the Academy Games in Adelaide as scheduled; and
- Attend Region events and identify athletes in own region where possible.

**Essential Criteria:**

- Minimum current Netball Australia Foundation Coach Accreditation.
- Experience Coaching at Association/Club level or higher.
- Current Member of Netball SA.
- A current South Australian Drivers Licence.
- The successful applicant will be required to satisfy the requirements of a Working with Children Check completed through the Department of Human Services.
- Highly developed planning and organisational skills.
- Ability to work autonomously and collaboratively in a team to maximise objectives.
- Strong communication skills, both written and verbal.
- Demonstrated ability to take direction, follow guidelines and accept feedback.
- Demonstrated ability to identify and select talent; and
- Ability to establish and maintain positive working relationships with and be accessible to key stakeholders including the Head Coach, Program Manager and NSA staff.

**Special Requirements:**

Volunteer Hours: The nature of the role requires out of hours and weekend work. Training sessions are held monthly, typically on a Sunday, and can be up to 6 hours in length. Planning/administration will also be required to be completed. The Assistant Coach is required to attend the Academy Meeting in Adelaide in February and the Academy Games in Adelaide as scheduled.

**Governance:**

It is your duty to comply with the NSA policies and procedures which set out governance standards and manage risks for our Organisation. You are responsible for being aware of and complying with the policies and procedures.

**Workplace Health and Safety Requirements:**

We are committed to protecting the health, safety & wellbeing of all of those that work with us.

Your duties are to:

- Comply with all NSA policies, procedures, and relevant legislation.
- Comply with all reasonable instructions from managers in relation to health and safety.
- Take reasonable care of your own health and safety.
- Ensure your actions or omissions do not adversely affect the health and safety of other persons.
- Report any hazards, near misses and incidents to your manager and complete the required formal report mechanism.
- Complete relevant health and safety training as advised.

**ACKNOWLEDGEMENT**

I ACKNOWLEDGE that I have read and understand the responsibilities and expectations as set out above.

Signed by Volunteer: .....

Name of Volunteer:.....

Date:.....

Signed by Department Manager: .....

Date:.....