

# FOUNDATION UMPIRE COURSE CLUB AND ASSOCIATION FACT SHEET



## About the course

The Foundation Umpire Course has been designed to assist umpires in achieving the necessary skills and knowledge to be an effective umpire and enjoy their officiating role. The course contains the following five modules:

- A good umpire
- Getting started
- Umpiring techniques
- The Rules in Action
- Where to now?

Successful completion of the course provides umpires with one of the required pre-requisites for a National C Badge.

## What are the benefits of moving to an online course?

- Significant reduction in volunteer's time administering face-to-face courses, freeing up valuable time to mentor and coach developing umpires.
- The ability for participants to learn in a self-paced environment at a time and place that individually suits them.
- Access all year round, any time of the day or night!

## How much will the course cost?

The Foundation Umpire Course will cost participants \$35 to complete, regardless of their location around Australia. All payments will be managed online through a secure gateway.

## What happens if participants don't have a credit card to be able to pay online?

If a participant does not have access to a credit card to be able to pay online, they can email Netball Australia on: [learning@netball.asn.au](mailto:learning@netball.asn.au)

## How do participants enrol in the course?

Participants can access and enrol in the course through the MyNetball portal: <http://mynetball.com.au> and by following the following steps:

- At the login panel, participants can login if they have a MyNetball account, and retrieve their password, or click 'New to MyNetball' to create a new login.
- \*A participant ID is a seven digit number.
- Once logged in, participants select 'Online Learning'
- Select 'Enrol' for the Foundation Umpire Course.
- Click 'Next' to enrol in the course
- Complete the enrolment form and click 'Next'
- Participants are now enrolled in the Foundation Umpire Course.
- Click 'Return Home' to access the MyNetball homepage.
- Click 'Online Learning'
- Click 'Go to eLearning Dashboard' to go to the eLearning portal and access the Foundation Umpire Course.
- Click the Foundation Umpire Course and start learning!

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## Is there a time limit on completing the course?

**No.** There is no time limit on completing the course. Participants are able to learn in a self-paced environment and can log in and log out as required.

## Will participants be able to access the course materials after they have completed the course?

**Yes.** Upon successful completion of all modules, participants will be able to log back into the system and access the materials at any stage.

## Will participants receive a certificate?

**Yes.** Upon successful completion of all modules, participants will receive a certificate of completion. This certificate can be printed or emailed as required.

## Is the course different to the current Foundation Umpire Course?

**No.** The online course has been developed based on the current, highly successful Foundation Umpire Course. It is an engaging and interactive online course with video's, learning activities and assessments at the end of each module. It will take between 2 – 4 hours to complete based on the knowledge and skills of the learner.

## What happens to the practical component of the Course?

There is no longer a practical requirement to pass the Course. This does not present a risk to our system as all aspiring umpires will still be encouraged to find a local coach/mentor to support them in their development. Or they may already be part of an introductory program, being provided the valuable support they need. Furthermore, the KPIs for the C Badge have not changed, meaning umpires will still have to be assessed under the National Umpire Development Framework testing requirements to be deemed competent to receive their C Badge.

## What if my club or association wants to set up additional practical opportunities to sign an umpire off as having achieved their Foundation Umpire Course?

Quite simply, **NO** this is not required and will not be supported. Once a participant has completed all modules of the online Foundation Umpire Course and can provide evidence of completion through presentation of their certificate, they will be deemed to have completed the course.

## What if I want to keep running face-to-face courses in 2015?

Your State/Territory Netball Association will advise you whether you will still be able to run face-to-face courses in 2015.

In 2016 Member Organisations will be required to apply for an exemption through Netball Australia should any clubs or associations wish to run a face-to-face course.

## What happens if I have further questions?

Your first point of call should always be your State/Territory Netball Association. If they are unable to assist, they will make contact with Netball Australia for additional support.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

You can enrol in and access netball related courses through [MyNetball](http://my.netball.com.au) (<http://my.netball.com.au>). The following steps will guide you through the process.



- Existing participants can login by entering a username and password in the login panel. Make sure to check 'Participant' before pressing the Login button.

**Note:** If you are unsure of your username and password, or are new to netball, follow the appropriate link.

# MyNetball Learning PARTICIPANT GUIDE

## Course Enrolment



The screenshot shows the MyNetball participant profile page for Jessica Davies-Z. The page includes a navigation bar with 'My Details', 'Affiliations', 'Activity', 'Club', and 'Learning' tabs, and a 'Log out' button. The main content area is titled 'Welcome to MyNetball' and features a 'My Details' section with a profile picture placeholder, the name 'Jessica Davies-Z' (highlighted with a red box), ID '2874498', and affiliation 'Netball Australia -'. Below this are 'My Forms and Purchases' and 'My Learning' sections. The 'My Learning' section contains a table of courses.

| Name                                  | Status    | Completion Date | Result |
|---------------------------------------|-----------|-----------------|--------|
| Community Coaching General Principles | Browsed   |                 |        |
| Mentoring                             | Browsed   |                 |        |
| Netball Inclusion Course              | Browsed   |                 |        |
| Practical Test - C Badge              | Completed | 08/04/2016      |        |

- Once logged in, verify that you are viewing your record and not that of another family member

**Note:** If other members of your family have the same email address recorded against their account, all the accounts can be linked and accessed via a single login. Use the Participant Selector and the Linked Records drop down list to switch to the appropriate person if required.

This screenshot shows the same MyNetball participant profile page as the previous one, but with a dropdown menu open over the 'My Details' section. The dropdown menu is titled 'LOGGED IN PARTICIPANT' and shows the name 'Jessica Davies-Z' and login ID 'jess.davies@gmail.com'. Below this is a 'Linked Records' section with a table of linked records.

| ID      | Name             |
|---------|------------------|
| 2874498 | Jessica Davies-Z |
| 1983328 | Person Three     |

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

The screenshot shows the MyNetball Learning participant guide interface. The user is logged in as Jessica Davies-Z. The 'Learning' menu is highlighted in red, and the 'More...' link in the 'My Learning' widget is also highlighted in red.

**My Details**

Jessica Davies-Z  
ID: 2874498  
Netball Australia -

**My Forms and Purchases**

Online Registration Forms | My Purchases

- Netball Australia NetSetGO
- MyNetball Participant Sign Up
- Membership Signup Template

**My Learning**

| Name                                  | Status    | Completion Date | Result |
|---------------------------------------|-----------|-----------------|--------|
| Community Coaching General Principles | Browsed   |                 |        |
| Mentoring                             | Browsed   |                 |        |
| Netball Inclusion Course              | Browsed   |                 |        |
| Practical Test – C Badge              | Completed | 08/04/2016      |        |

- Access the My Learning page by using the **Learning** > **Online Learning** menu options

Alternatively you can use the **More...** link on the header of the My Learning widget.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

The screenshot shows the 'My Learning' page in the MyNetball Learning system. The page header includes the user name 'Jessica Davies-Z' and 'Netball Australia'. The navigation menu has tabs for 'My Details', 'Affiliations', 'Activity', 'Club', and 'Learning', with 'Learning' selected. A 'Log out' button is also present. Below the navigation, there is a 'My Learning' section with a 'Print Friendly' link and a 'Transfer to Learning Dashboard' button. A green box contains a note: 'Please note: Learning activity is updated daily, so be aware that some details may be out of date by several hours.' Below this is a table with two tabs: 'My Courses' (selected) and 'Available Courses'. The table lists five courses with columns for ID, Name, Type, Enrolment Date, Status, Completion Date, and Result. Each row has an 'Info' button. At the bottom, there is a 'Refresh Activity' button and a 'Powered by InteractSport' logo. A 'Contact Support' link is also visible.

| ID      | Name                                  | Type | Enrolment Date | Status          | Completion Date | Result               |
|---------|---------------------------------------|------|----------------|-----------------|-----------------|----------------------|
| AB1AA   | Community Coaching General Principles | 📖    | 13/05/2016     | 🟡 Browsed       |                 | <a href="#">Info</a> |
| NMC     | Mentoring                             | 📖    | 31/07/2015     | 🟡 Browsed       |                 | <a href="#">Info</a> |
| AFOCB   | Netball Inclusion Course              | 📖    | 13/05/2016     | 🟡 Browsed       |                 | <a href="#">Info</a> |
| AF0ANU1 | Practical Test – C Badge              | 📖    | 08/04/2016     | 🟢 Completed     | 08/04/2016      | <a href="#">Info</a> |
| NU1     | Section 1 Umpire Exam                 | 📖    | 08/04/2016     | 🟡 Not Attempted |                 | <a href="#">Info</a> |

The My Learning Page shows courses that you have enrolled in under the 'My Courses' tab and courses that you can enrol in under the 'Available Courses' tab.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

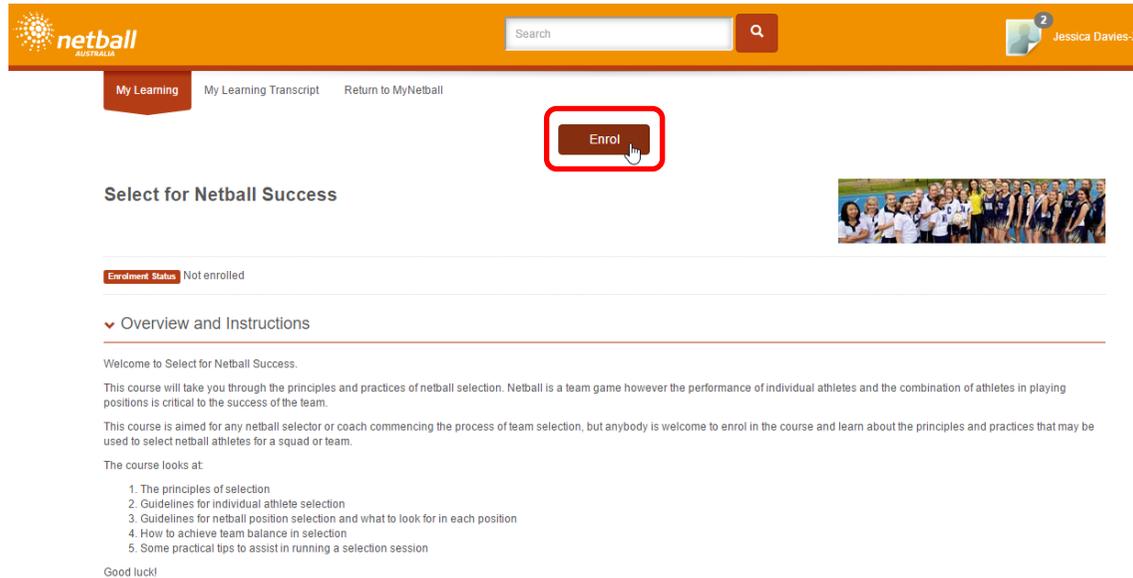
| ID      | Name   | Type | Status | Enrol |
|---------|--|------|--------|-------|
| AFAC    | Select for Netball Success                             | 📖    | ● Open | Enrol |
| NCC     | Club Champions   | 📖    | ● Open | Enrol |
| AF1AF   | Expect respect - Community (Netball community members) | 📖    | ● Open | Enrol |
| AF1AE   | Expect respect - Youth (players 13-17 years)           | 📖    | ● Open | Enrol |
| AF1AB   | Expect respect - Young adult (Players 18-25 years)     | 📖    | ● Open | Enrol |
| AF1AD   | Level One Umpires Course                               | 📖    | ● Open | Enrol |
| AF1AH   | Bench Officials Education Course                       | 📖    | ● Open | Enrol |
| AF1AJ   | Coaching Our Way - Player Centred                      | 📖    | ● Open | Enrol |
| AF6AXC1 | Foundation Face to Face Coach Accreditation            | 📖    | ● Open | Enrol |

- View the Available Courses and click the 'Enrol' button next to the course that you would like to undertake to transition to MyNetball Learning.

**Note:** You may need to scroll down the page to find the course you are looking for.

# MyNetball Learning PARTICIPANT GUIDE

## Course Enrolment



The screenshot shows the MyNetball Learning interface. At the top, there is a navigation bar with the MyNetball logo, a search bar, and a user profile for Jessica Davies-Z. Below the navigation bar, there are links for 'My Learning', 'My Learning Transcript', and 'Return to MyNetball'. A prominent 'Enrol' button is highlighted with a red rectangular box. Below the button, the page title is 'Select for Netball Success'. The 'Enrolment Status' is shown as 'Not enrolled'. Under the 'Overview and Instructions' section, there is a welcome message and a list of course topics:

- 1. The principles of selection
- 2. Guidelines for individual athlete selection
- 3. Guidelines for netball position selection and what to look for in each position
- 4. How to achieve team balance in selection
- 5. Some practical tips to assist in running a selection session

The page concludes with 'Good luck!'.



- Check that this is the course that you would like to enrol in by reviewing the course instructions. If this is the correct course, click **Enrol**.

The steps required for enrolment vary depending on whether the course requires payment of a fee or selection of a session. These options are described in the following alternative steps.

**Note:** If you do not see a screen similar to the one on the left and instead see the main MyNetball page (as shown below), just press the back button on your browser and try clicking the 'Enrol' button again.



The screenshot shows the main MyNetball website. The header includes the MyNetball logo, navigation links (HOME, MATCHES, LADDERS, STATISTICS, ORGANISATION, HELP), a search bar, and a 'My team: Netball Australia' dropdown. The main content area features a large image of netball players in action. On the right side, there is a 'LOGIN' section with input fields for a username (2860996) and a password (masked with asterisks). Below the login fields, there are radio buttons for 'Administrator' and 'Participant', and a 'LOG IN' button. Underneath, there is a 'FIND A CLUB' section with a search bar for 'Suburb or Postcode' and a dropdown for 'Select State'. A 'SUBMIT' button is located below the search bar. At the bottom of the page, there is a 'NETBALL AUSTRALIA TWITTER' link.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

The screenshot shows the MyNetball Learning interface. At the top, there is a navigation bar with the Netball Australia logo, a search bar, and a user profile for Jessica D. Below the navigation bar, there are tabs for 'My Learning', 'My Learning Transcript', and 'Return to MyNetball'. The main content area is titled 'Select for Netball Success' and includes a progress indicator showing 'Enrolment Status: Not Attempted'. A section titled 'Overview and Instructions' is expanded, displaying a welcome message and a list of course topics. A graphic with the text 'ACHIEVE IN SPORT DON'T LET DRUGS DESTROY YOUR FUTURE' is also visible. At the bottom of the page, there is a 'Launch' button highlighted with a red box, and a progress bar showing 0% completion.

6a. If the course does not require payment you will be enrolled and can immediately start learning by clicking **Launch**.

**Note:** You may need to scroll down the page to find the Launch button.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

The screenshot shows the MyNetball Learning interface. At the top, there is a navigation bar with the Netball Australia logo, a user profile icon for 'Person Three', and links for 'My Learning', 'My Learning Transcript', and 'Return to MyNetball'. Below this, the program title 'Program: Foundation Online Coach Accreditation' is displayed. A red box highlights an 'Enrol' button. To the left of the course details, the price '\$51.20' is shown with a red arrow pointing to it. The main content area contains the following information:

**Information**  
The online Foundation Coach Accreditation Course is targeted primarily at beginner coaches, teachers, parents and NetSetGO coaches and outlines introductory coaching information and basic netball techniques. The Course is the first step in the national coaching accreditation framework and is an important step along the knowledge pathway for a coach.

**Pre-requisites**  
There are no pre-requisites to complete the online Foundation Coach Accreditation course.

**Enrolment Rules e.g. age restrictions**  
Participants must be at least 14 years of age to access the accreditation.

**Enrolment process**  
The Foundation Coach Accreditation Course is an online course that is accessible all year.  
The Foundation Coach Accreditation Course costs participants \$50 to enrol.  
In 2016, learners can access the Foundation Coach Accreditation course either online or through a face-to-face workshop delivered by their state or territory netball association. Successful completion of either course will result in the awarding of the Foundation Coach Accreditation.

**Discipline**  
Coaching

**Accreditation**  
Foundation Coach Accreditation

**Refund Policy**  
Netball Australia does not provide refunds for its online courses.  
If the course enrolment has been entered into by mistake, and the course has not been attempted, a refund may be requested by emailing

6b. If the course requires payment the price will be shown as part of the course information. Click **Enrol** to work through the payment process.

After your payment has been accepted you can start learning by clicking **Launch**.

**Note:** Course enrolment fees can be paid by Visa or MasterCard.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

The screenshot shows the MyNetball Learning interface. At the top, there is a navigation bar with the Netball Australia logo, a search bar, and a user profile icon. Below the navigation bar, the page title is 'Learning Event: Foundation Face to Face Coach Accreditation'. The main content area is divided into several sections: Information, Pre-requisites, Enrolment Rules e.g. age restrictions, Enrolment process, Discipline, and Accreditation. Below these sections, the price is listed as '\$5.00'. A red box highlights the 'Search for Sessions' button and the table below it. The table has columns for 'When and where', 'Price', 'Register by', and 'Places Available'. The table contains one row of data for a session on Sunday, June 19, 2016, from 9:00 AM to 5:00 PM at Netball HQ - Fitzroy. The price is \$25.00, the registration deadline is 18/06/2016 12:00 AM, and there are 13 places available. An 'Attend Session' button is located at the end of the row.

| When and where  | Price   | Register by         | Places Available                  |
|---|---------|---------------------|-----------------------------------|
| Netball HQ - Fitzroy <a href="#">View Session Information</a><br>Sunday June 19 2016 from 9:00 AM to 5:00 PM (Canberra, Melbourne, Sydney UTC+10) | \$25.00 | 18/06/2016 12:00 AM | 13 <a href="#">Attend Session</a> |

6c. If the course is a face to face course, you will need to identify which session (a specific date, time and location) you would like to attend. This is shown below the course information.

You may need to use the **Search for Sessions** function to find sessions at a location or date that suit you.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

Search for Sessions

Sessions by venue name, suburb, or postcode

Started (after)  Started (before)

| When and where  | Price   | Register By         | Places Available |   |
|---|---------|---------------------|------------------|---|
| <a href="#">Netball HQ - Fitzroy</a> <a href="#">View Session Information</a><br>Sunday June 19 2016 from 9:00 AM to 5:00 PM (Canberra, Melbourne, Sydney UTC+10) | \$25.00 | 18/06/2016 12:00 AM | 13               | <input type="button" value="Attend Session"/> |

- 6c. Once you have found a session that you would like to attend, click the **Attend Session** button to enrol.

If payment is required you will be guided through the payment process to complete your enrolment. If no payment is required, your enrolment is complete.

Once your enrolment is complete, you can attend the session at the specified venue, date and time.

**Note:** Course enrolment fees can be paid by Visa or MasterCard.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

After enrolling in a course, you can generally start learning immediately. If however you start a course and need to come back to it at a later date, log into MyNetball, load the My Learning page and view the 'My Courses' tab as explained in the course enrolment section (page 2).

The screenshot shows the MyNetball Learning dashboard. At the top, there is a navigation bar with 'My Details', 'Affiliations', 'Activity', 'Club', and 'Learning' tabs, along with a 'Log out' button. The user is identified as Jessica Davies-Z. Below the navigation bar, the 'My Learning' section is active, with a 'Print Friendly' link. A note states: 'Please note: Learning activity is updated daily, so be aware that some details may be out of date by several hours.' There are two tabs: 'My Courses' (selected) and 'Available Courses'. A table lists the following courses:

| ID      | Name                                  | Type | Enrolment Date | Status          | Completion Date | Result |
|---------|---------------------------------------|------|----------------|-----------------|-----------------|--------|
| AB1AA   | Community Coaching General Principles | 📖    | 13/05/2016     | 🟡 Browsed       |                 |        |
| NMC     | Mentoring                             | 📖    | 31/07/2015     | 🟡 Browsed       |                 |        |
| AF0CB   | Netball Inclusion Course              | 📖    | 13/05/2016     | 🟡 Browsed       |                 |        |
| AF0ANU1 | Practical Test – C Badge              | 📖    | 08/04/2016     | 🟢 Completed     | 08/04/2016      |        |
| NU1     | Section 1 Umpire Exam                 | 📖    | 08/04/2016     | 🔴 Not Attempted |                 |        |

Each row in the table has a blue 'Info' button to its right, which are highlighted with a red box in the image. At the bottom of the dashboard, there is a 'Refresh Activity' button and a footer with 'Powered by InteractSport' and a 'Contact Support' link.

1. If you need to come back to a course at a later date, log in to MyNetball, load the My Learning Page and view the 'My Courses' tab.

Click **Info** for the course you would like to resume to move to MyNetball Learning.

# FOUNDATION UMPIRE COURSE CLUB AND ASSOCIATION FACT SHEET



The screenshot shows the MyNetball user interface. At the top, there is a navigation bar with the Netball Australia logo, a search bar, and a user profile for Jessica Davies-Z. Below the navigation bar, there are tabs for 'My Learning', 'My Learning Transcript', and 'Return to MyNetball'. The main content area displays a course card for 'Community Coaching General Principles'. The card shows an 'Enrolment Status' of 'Not Attempted', a progress bar at 0%, and a 'Launch' button highlighted with a red box. Below the course card, there is a link to 'My Coach's Journal' with a progress bar at 0% and the text 'Not Attempted'.

2. Find the **Launch** button to resume your learning (each course screen will look slightly different).

**Note:** If you do not see a screen similar to the one on the left and instead see the main MyNetball page (as shown below), just press the back button on your browser and try clicking the **Info** button again.

The screenshot shows the MyNetball main page. At the top, there is a navigation bar with the MyNetball and Netball Australia logos, a search bar, and a 'My Team: Netball Australia' dropdown. Below the navigation bar, there are tabs for 'HOME', 'MATCHES', 'LADDERS', 'STATISTICS', 'ORGANISATION', and 'HELP'. The main content area features a large image of netball players in action. To the right, there is a 'LOGIN' section with a 'MyTeam: Netball Australia' dropdown, a 'LOGIN' button, and a 'FIND A CLUB' section with a 'Suburb or Postcode' input field and a 'SUBMIT' button. Below the 'FIND A CLUB' section, there is a 'NETBALL AUSTRALIA TWITTER' link.